



Grant Rubric

Criteria	Exceeds Expectations (3 points)	Meets Fully (2 points)	Adequate (1 point)	Incomplete (0 points)	Score
Level of Learning	Grant application shows how the grant will enrich learning beyond the proposed audience and the appropriateness of the program for the audience	Grant application reflects how the grant will enrich learning and the appropriateness of the program for the proposed audience	Grant application addresses the appropriateness of the program for the target audience	Incomplete or not addressed	
Impact	The project has the potential to involve a great number of individuals or individuals in multiple age groups and demographics; program has long term potential through duplication in future years; program sustainable without additional MEF funds or through a train-the-trainer concept	Number of individuals benefitting from the program is addressed and the program may be duplicated in future years	Addresses limited audience with no projection on long term potential	Incomplete or not addressed	
Innovation	Engaging, creative, and new pathways to learning are well documented by the applicant	Applicant identifies how the program is creative in approach, content or delivery	Addresses how program is offered but not leading edge or creative	Incomplete or not addressed	
Need	Has clearly identified the need in the community through documentation and research; application ties the project to the need and details how the need is addressed	Applicant identifies the need of the community and details how the need is addressed through the project	Applicant identifies the need the program addresses within the community	Incomplete or not addressed	
Documented Plan	Plan is specific, clearly outlined and objectives are defined; goals and objectives of the project are innovative, realistic and clearly stated; timeline is clear and identifies specific activities and dates for completion.	Plan is outlined and has some connection to the objectives; goals of the project are stated, realistic, and clear; timeline is included, list activities and dates for completion.	Instructional plan is outlined and goals of the project are stated; timeline is included.	Incomplete or not addressed	
Project Assessment Plan	Assessments, evaluations and reporting tools are clearly defined, and relevant to the project and measure the learners' performance	Assessments and evaluations for learners' performance are listed and show some connection to project activities	Assessments and evaluations for learners' performance are listed	Incomplete or not addressed	
Collaboration	Proposal identifies potential opportunity for partnering with other schools or agencies with the town of Montville; uses other non-profits or corporations to bring skills, technology and other resources to the town; provides learning to multiple groups of learners (multiple age groups, multiple elementary schools, varying demographics, etc.)	Proposal identifies potential opportunity for partnering or sharing information with other schools or agencies in the town of Montville	Proposal addresses collaboration within the proposed setting only	Incomplete or not addressed	
Budget	Proposed project budget is realistic considering the audience size and stated objectives and includes a narrative with justification and quotes, if available	Proposed project budget is realistic considering the audience size and stated objectives	Budget is documented and included in proposal	Incomplete or not addressed	